

Admission and Registration Policy

Amity mission statement is “We Nurture Talent” and Building the nation and the society through providing total, integrated and trans-cultural quality education and be the global front runner in value education and nurturing talent in which modernity blends with tradition.

The institute's mission goals are holistically inherited in the Admission policy.

Recruitment, selection, and admission policies and procedures adhere to the principles of fair admission. They are transparent, reliable, valid, inclusive and underpinned by appropriate organisational structures and processes. They support Institution in the selection of students who are able to complete their programme.

Statement of Nondiscrimination

Amity Global Varsity is committed to promoting a climate of diversity in which the needs of individuals of different cultures and backgrounds are recognized, understood and addressed for the overall betterment of the students, faculty, staff and community. Emphasis will be placed on increasing opportunities for women and minorities.

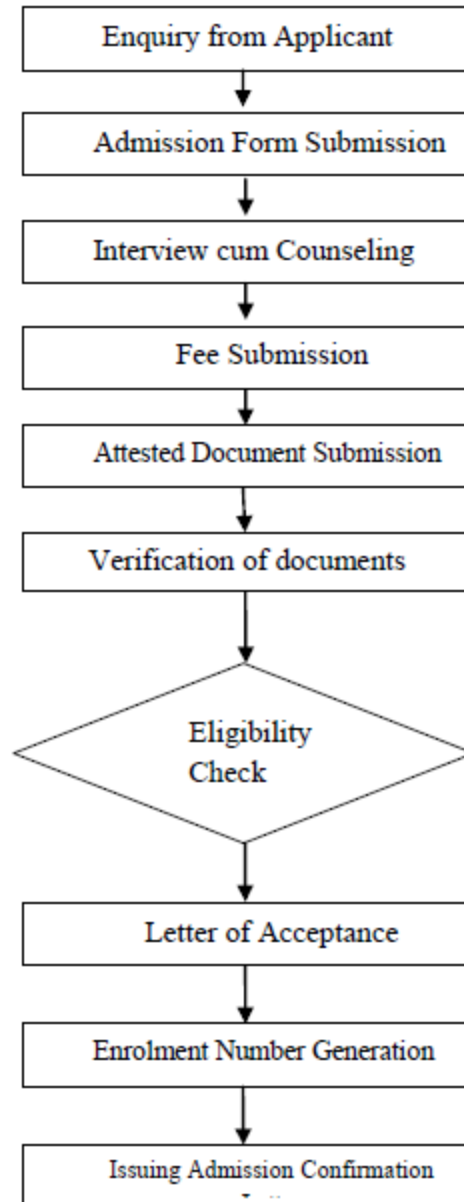
Amity Global Varsity offers equal employment and educational opportunities to all employees, prospective employees and students of the institution without regard to race, color, religion, national origin, ethnic origin, political affiliation, age, sex or disability.

Eligibility Criteria for admission

- Applicant must possess sufficient knowledge and understanding of ENGLISH Language. Candidates whose first Language is not English must have completed at least three (3) years of Academic Qualifications under English Medium.
- **Bachelor Degree:**
 - 12th Class completion Certificate (Completion 12 years of Formal Schooling) or
 - GCE/IGCSE/GCSE approved Examinations of International Examination Bodies,
 - Advanced (A) Level (completing 12 years of formal schooling)
- **Master Degree Program**
 - Graduation Degree in any stream
 - Applicants who do not meet the minimum academic eligibility criteria but who have significant and relevant 3 years professional work experience in their chosen field may be considered for entry providing they can evidence the ability to study at the Post Graduate academic level. Such applicants will be called for Interview with Admission committee.

Procedure for Admissions:

- Academic Programs are commencing in two cycles (January and July)
- Information brochures and prospectus are available online and can be accessed any time. www.amityglobalvarsity.com
- Based on the Admission Cycle, Students can apply for admissions using Online Admission Portal by filling Online Form.
- Payment link is offered to student to pay the fee online through payment gate way at Admission site www.amityglobalvarsity.com
- Students will upload the attested copies of relevant documents.
- The Institution aims to process its Admission applications quickly and efficiently. Decision on Admission confirmation will be provided within 10 working days of receipt of the application.
- Admission Offer letter are issued to successful applicants after eligibility check and document verification.
- In accepting an Admission offer letter students agree to be bound by all the relevant provisions and regulations of the Institution. This undertaking is confirmed at Registration.
- Admission counselors will contact applicant for validation of information provided or to ask for more information in case of insufficient information are given by student or additional information needed.. Where an application requires an interview, admission process may take more time.
- Feedback to unsuccessful applicants will be provided upon request. Feedback must be requested in writing to Admissions Manager within 10 working days of admission result declaration.
- Applicants have to write Personal Statement in the Admission Application which includes distinctive qualities that would make you a successful candidate for the program. Explain the path to pursue this degree as the next step in your professional and personal development. Describe short and long term career goals. factors influenced your choice to study at this program and how specifically will Amity help you succeed?



Students Registration

Students will be registered while Admission to the Program and continues, unless it is otherwise terminated, until the award is conferred or granted or until the end of the specified period of study whichever is the earlier.

All prospective must register and continuing students must re-register each year as per Academic calendar. The Institution reserves the right, on academic grounds, to reject students' registration after session has started. Only exceptionally and with the special permission of the Head of Institution will prospective or continuing students be allowed to register late. A late fee will be charged in such cases, as per Fee Payment Schedule given in Admission Letter.

Fees and other charges must be paid at the times prescribed by the Institution. Students who have not paid fees and other charges by the required date will be liable for a late payment charge, of an amount, to be determined and published in the Admission Letter.

In accepting an Admission offer letter students agree to be bound by all the relevant provisions and regulations of the Institution. This undertaking is confirmed at Registration.

Refund Policy

Please refer [Appeal Policy for Admission and Refund](#).

Termination

- Student will be considered as Terminated if he/she found Ineligible during document verification process for minimum entry criteria.
- Students who have fail to re-register by the end of the period of thirty days starting with the first day of the academic session shall be deemed to have terminated from the Institution and from their programme of study and shall thereupon cease to be students of the College.
- No prospective or continuing student will be permitted to access VLE, attend lectures, or any other facilities until successful registration and fee payment arrangements within due date.
- Academic Misconduct like usage of unfair means or plagiarism for assignments, synopsis, project submission, examinations student will be penalized as per [Academic Misconduct Policy](#).
- In extreme cases of Misconduct and In-disciplinary actions against the Staff or the Institution, Admission will stand Terminated.

Disclaimer

If necessary, the institution reserves the right to update/revision to programme contents, and academic delivery mode, and to discontinue, merge or combine programmes, both before and after a student's admission to the Institution. In such cases, prior to the student commencing the first

term of program, the Institution discontinues the programme, the student may be given two options:

1. Withdraw from the Institution without any liability for fees, or
2. Transfer to another related programme offered by the Institution